



WAYPATH | Dynamics 365 Reference Guide

August 2022

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Introduction

The purpose of this document is to serve as a reference guide for using the DAODAS Portal Submissions solution within the GrantVantage application in Dynamics 365. This document provides an overview of the Portal Submissions solution including its entities, forms, and system views related to portal submissions and the integration with grant data.

GrantVantage application URL: <https://das-prod.crm9.dynamics.com>

Supported Browsers

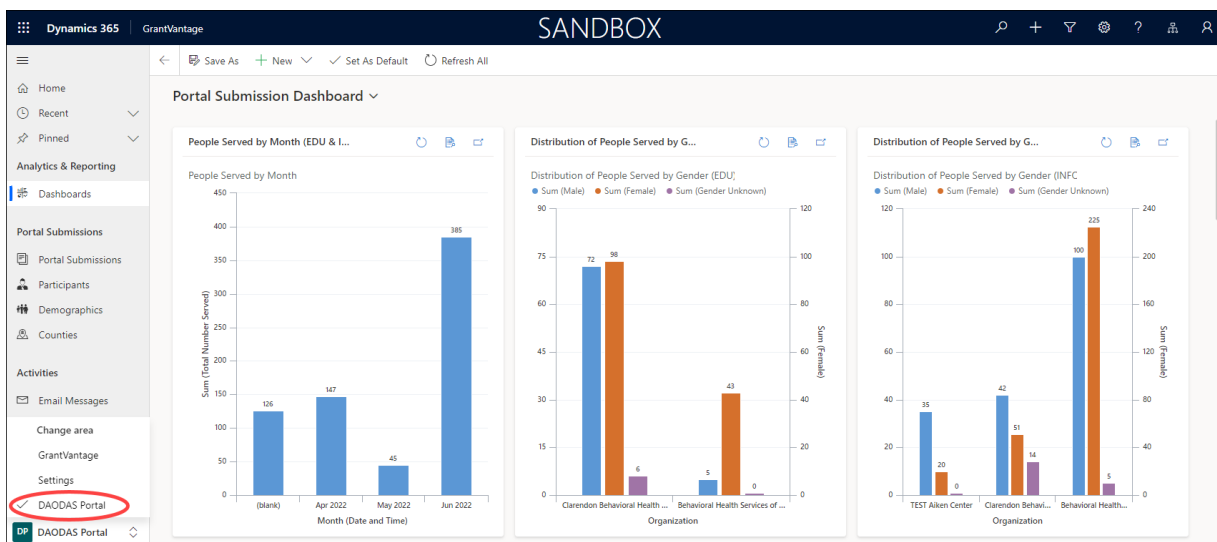
The following browsers are supported for using Microsoft Dynamics 365 in the cloud:

- Google Chrome
- Microsoft Edge
- Apple Safari

NOTE: Internet Explorer is not supported for Microsoft Dynamics 365.

Navigation

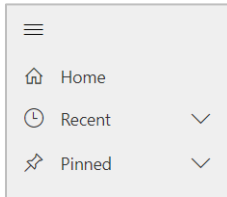
The DAODAS Portal solution is accessible from the DAODAS Portal change area of the GrantVantage application. This area contains entities, forms, and views that are designed to support Portal Submissions.



In the upper LEFT section of the navigational menu, are three (3) features to quickly navigate the user to recently visited and frequently visited places within the application.

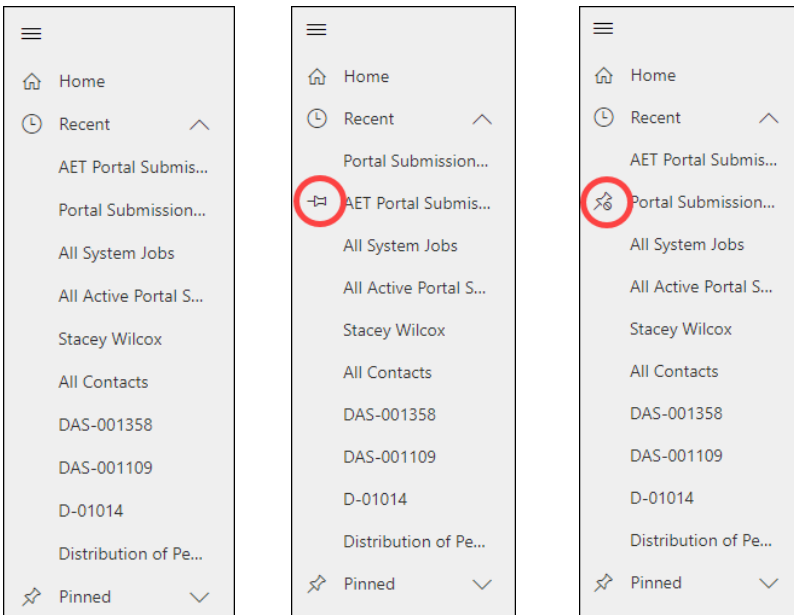
- **Home**

Use this feature to quickly navigate to a designated landing page.



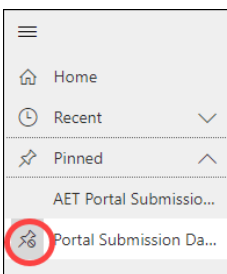
- **Recent**

This feature presents a list of records recently viewed. Click the pin icon for a recently viewed item to set it as a favorite. Click the pin to remove it from favorites.



- **Pinned**

Records that were pinned under the Recent feature are displayed here. Records can be removed from this view by clicking the pin icon.



DAODAS Portal Entities

The Portal Solution is comprised of the following entities:

- [Portal Submissions](#)
- [Participants](#)
- [Demographics](#)
- [Counties](#)

What are Entities?

'Entities' is synonymous with data tables. Each entity is a collection of records, which contain data that is captured via submission of a portal form.

Portal Submissions

The Portal Submissions entity contains records of online forms submitted by authorized users who are facilitating events and activities as required by grants awarded to the portal user's organization. Submissions capture details related to the event or activity including but not limited to date and time, location, organization, and demographics of the participants in attendance.

Each time a form is submitted, a record of the form is created in the Portal Submissions entity. Dynamics users are able view the data by clicking on the Submission ID (primary attribute of each record), which opens the form.

The screenshot shows the Dynamics 365 interface for the 'AET Portal Submissions' table. The table has the following columns: Submission ID, Grant Name, Objective, Organization, Performance Me..., Funding Source, County of Opera..., Contact Na..., and Submitt... The first row has 'DAS-001363' in the Submission ID column, which is circled in red. Other rows include 'DAS-001362', 'DAS-001361', 'DAS-001358', 'DAS-001357', 'DAS-001356', 'DAS-001355', 'DAS-001354', 'DAS-001353', 'DAS-001352', 'DAS-001350', and 'DAS-001349'.

Submission ID	Grant Name	Objective	Organization	Performance Me...	Funding Source	County of Opera...	Contact Na...	Submitt...
DAS-001363	SAPBG22.PREV...	Informatio...	Behavioral ...	Speaking Enga...		Pickens	Claude Mo...	6/24/2022 ...
DAS-001362	SAPBG22.PREV...	Informatio...	Behavioral ...	Speaking Enga...		Pickens	Stacey Wilc...	6/23/2022 ...
DAS-001361	21 SABG DAOD...	PREVENTI...	TEST Aiken...	By August 31, 2...		Aiken	Stacey Wilc...	6/23/2022 ...
DAS-001358	SAPBG22.PREV...	Informatio...	Behavioral ...	Speaking Enga...		Pickens	Stacey Wilc...	6/13/2022 ...
DAS-001357	SAPBG22.PREV...	PREVENTI...	Behavioral ...	By August 31, 2...		Abbeville	Stacey Wilc...	6/13/2022 ...
DAS-001356	21 SABG DAOD...	PREVENTI...	TEST Aiken...	By August 31, 2...	Drug Free Commu...	Aiken	Stacey Wilc...	6/13/2022 ...
DAS-001355	SAPBG22.PREV...	Informatio...	Behavioral ...	Speaking Enga...		Pickens	Stacey Wilc...	6/13/2022 ...
DAS-001354	SAPBG22.PREV...	Informatio...	Behavioral ...	Speaking Enga...		Pickens	Stacey Wilc...	6/13/2022 ...
DAS-001353	SAPBG22.PREV...	PREVENTI...	Behavioral ...	By August 31, 2...		Pickens	Stacey Wilc...	6/9/2022 1...
DAS-001352	21 SABG DAOD...	PREVENTI...	TEST Aiken...	By August 31, 2...	Drug Free Commu...	Aiken	Stacey Wilc...	6/9/2022 9...
DAS-001350	21 SABG DAOD...	PREVENTI...	TEST Aiken...	By August 31, 2...		Aiken	Stacey Wilc...	6/9/2022 9...
DAS-001349	SAPBG22.TREAT...	Access: Alc...	Behavioral ...	Over this plan y...	Drug Free Commu...	Pickens	Claude Mo...	6/8/2022 2...

The data is distributed across multiple tabs that are specific to the type of form submitted. The Strategy field and the Form Name help guide the Dynamics user to the tab that contains the data relevant to the submission. Refer to the [Appendix](#) for the Portal Submission Form Mapping Table to see where data will apply for each portal form.

General

Each record will have details under the General tab to document information about the organization, submitter, and grant detail, along with participating Staff Members and Volunteers.

The screenshot shows the Dynamics 365 interface for a Portal Submission record. The record ID is DAS-001363, created on 6/24/2022 at 8:37 AM. The 'General' tab is selected and circled in red. The record details include:

- Strategy:** Information Dissemination
- Form Name:** Multi-Agency Coordination/Collaboration/Coalition Meetings
- Organization:** Behavioral Health Services of Pickens County
- Grant Name:** SAPBG22.PREV.Primary.PIC.20220701-20230630
- Objective:** Information Dissemination-Speaking Engagements-Underage Drinking
- Performance Measure:** Speaking Engagements: By June 30, 2023, Behavioral Health Services of Pickens County will provide 8 ...
- Total Duration Hours (Direct and Indirect Time):** ---
- Total Duration Minutes (Direct and Indirect Time):** ---
- Date and Time:** 6/24/2022, 8:00 AM
- Description:** Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit amet commodo magna eros quis urna. Nunc viverra imperdiet enim. Fusce est. Vivamus a tellus.

The 'Submitted By' section lists the following contact information:

- Contact First Name:** Claude
- Contact Last Name:** Monet
- Contact Email:** swilcoxpc+1@gmail.com
- Contact Phone:** 555-555-1111
- Contact Mobile Phone:** 555-555-1234

The screenshot shows the Dynamics 365 interface for a Portal Submission record, displaying the 'Staff Members' and 'Volunteers' sections. The record ID is DAS-001363, created on 6/24/2022 at 8:37 AM. The 'General' tab is selected and circled in red.

Staff Members

Staff Member	Total Hours	Total Minutes
Claude Monet	4	15

Volunteers

Volunteer Type	Volunteer ID	Total Hours	Total Minutes
Coalition Member	369852	3	45

Service Details & Demographics

Details from portal submissions related to Information Dissemination, such as Speaking Engagements, Synar Studies, Youth Boards/Coalitions Meetings, and Student Assistance Programs, to name a few, are captured under the Service Details & Demographics tab.

The screenshot shows the Dynamics 365 interface for submission DAS-001363. The 'Service Details & Demographics' tab is selected and circled in red. The interface includes a left-hand navigation pane with options like Home, Recent, Pinned, Analytics & Reporting, Portal Submissions, Participants, Demographics, Counties, Activities, Email Messages, Settings, and Control Panels. The main content area displays submission details and two data tables.

Submission Details:

- Submission ID: DAS-001363
- Created On: 6/24/2022 8:37 AM
- Owner: SYSTEM

Details Table:

Location Name	Pickens Civic Center	Weight of Medication Collected (lbs)	---
Targeted Population	General Populations	Dropbox Location	---
Total Number Served	150	Meeting Minutes	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Maecenas porttitor congue massa. Fusce posuere, magna sed pulvinar ultricies, purus lectus malesuada libero, sit
Handouts	3		

Age Table:

Age 5 - 11	---	Age 12 - 14	---	Age 15 - 17	15
Age 18 - 20	20	Age 21 - 24	25	Age 25 - 44	30
Age 45 - 64	35	Age 65 and over	25	Age Not Known	---

Social Media

The Social Media tab includes data that is specific to submissions via the Social Media Postings form.

The screenshot shows the Dynamics 365 interface for submission DAS-001502. The 'Social Media' tab is selected and circled in red. The interface includes a left-hand navigation pane with options like Home, Recent, Pinned, Analytics & Reporting, Portal Submissions, Participants, Demographics, Counties, Activities, Email Messages, Settings, and Control Panels. The main content area displays submission details and a table for social media metrics.

Submission Details:

- Submission ID: DAS-001502
- Created On: 8/15/2022 11:00 AM
- Owner: SYSTEM

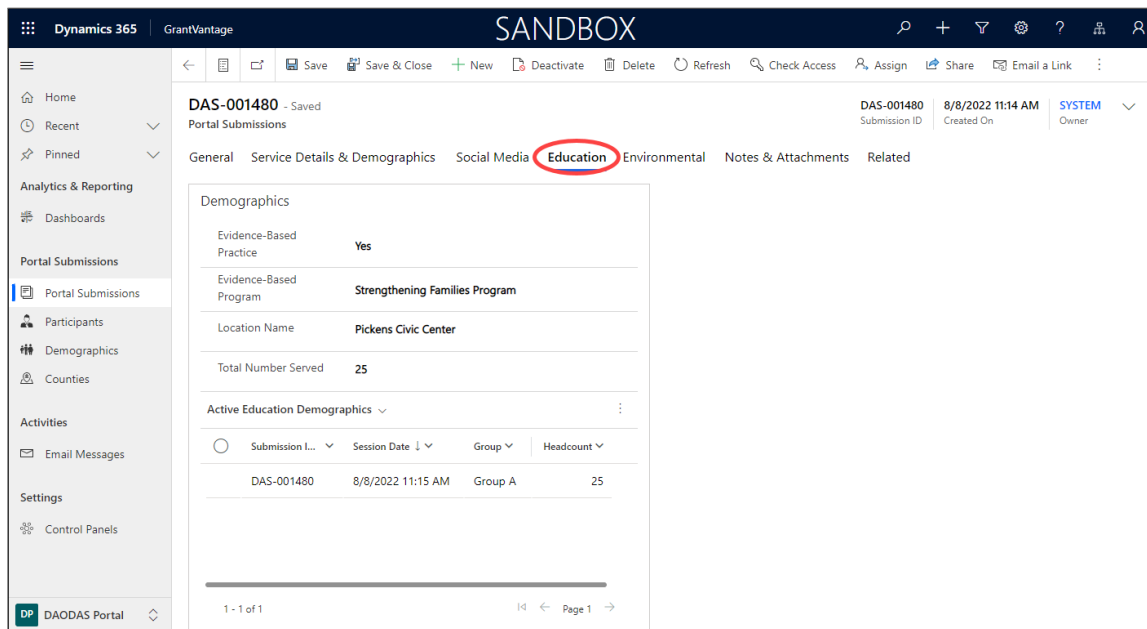
Likes, Views & Shares Table:

Count of Likes	99
Count of Views/Impressions	501
Count of Shares	23

Education

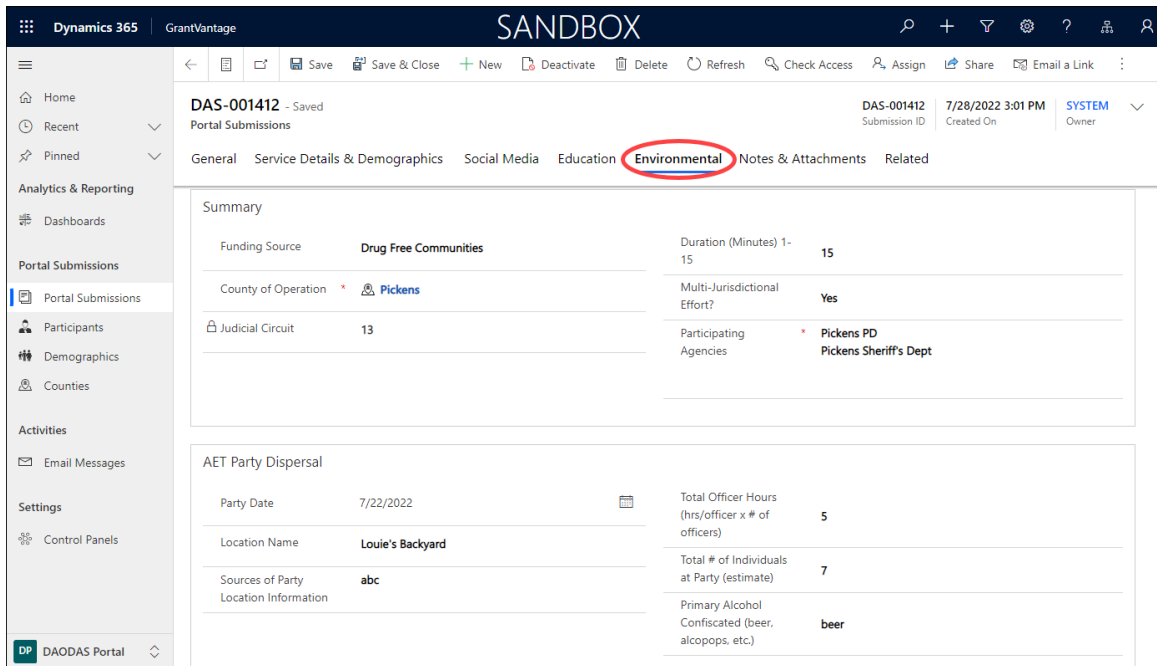
Information from portal submissions using the following Educational forms is displayed under the Educational tab:

- Educational Services for Youth
- Education Services for Adults
- Parenting and Family Management



Environmental

The Environmental tab displays details from portal submission for events such as Compliance Checks, Controlled Party Dispersals, and Shoulder Tap Operations.

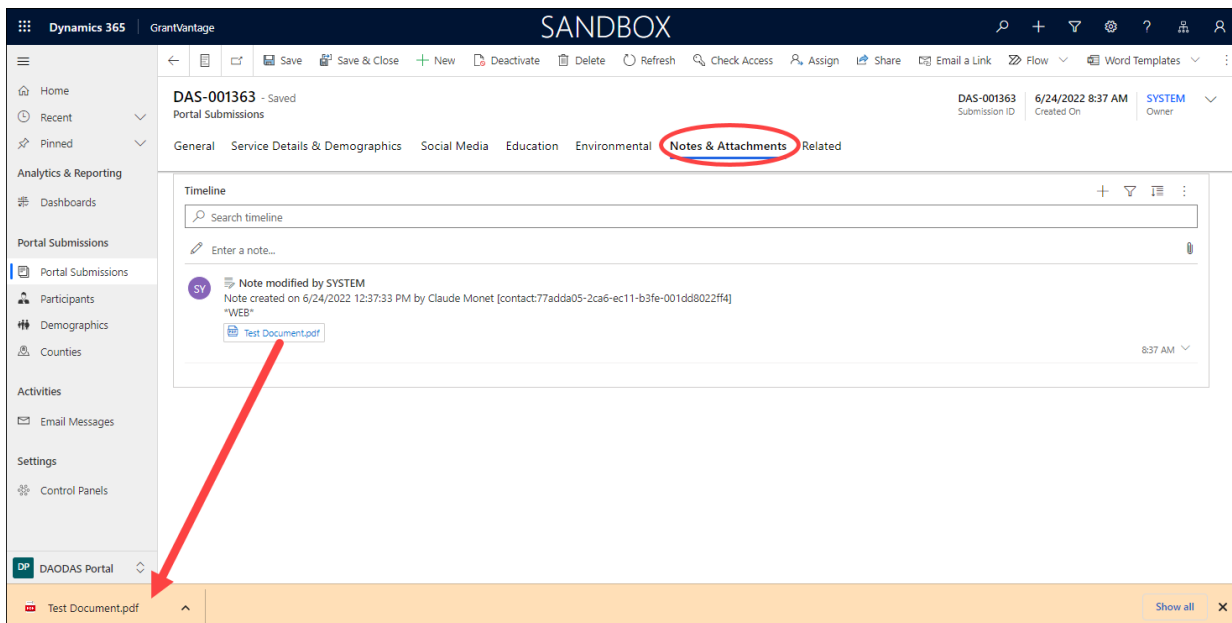


Notes & Attachments

The Notes & Attachments tab is used to displays documents attached to portal submissions for:

- Multi-Agency Coordination/Collaboration/Coalition Meetings
- Youth Boards/Coalitions Meetings
- Promoting The Establishment Or Review Of Alcohol, Tobacco And Drug Use Policies In Schools/Workplaces
- Public Policy Efforts

Clicking on the attachment download a copy for viewing.



Participants (Staff Members and Volunteers)

The Participants entity tracks records of Staff Member and Volunteer participation for all Portal Submissions, including time spent planning and facilitating the event or activity. When a form is submitted via the portal, a record is created in the Participants entity. The record is also appended to the Portal Submission record in a sub-grid for quick access.

Name	Performance Measure (Portal Submission)	Staff Member	Volunteer Ty...	Volunteer ID	Direct Ho...	Direct ML...	Indirect ...
DAS-001360-Stacey Wilcox	By August 31, 2022, Aiken Center will prov...	Stacey Wilcox			2	0	
DAS-001359-Alan Cooper...	By August 31, 2022, Aiken Center will prov...	Alan Coopers...			10	45	
DAS-001358-Stacey Wilcox	Speaking Engagements: By June 30, 2023...	Stacey Wilcox			1	30	
DAS-001357-Stacey Wilcox	By August 31, 2022, Aiken Center will prov...	Stacey Wilcox			2	30	
DAS-001356-Police Officer	By August 31, 2022, Aiken Center will prov...		Police Officer	147852	0	30	
DAS-001356-Stacey Wilcox	By August 31, 2022, Aiken Center will prov...	Stacey Wilcox			0	30	
DAS-001355-Stacey Wilcox	Speaking Engagements: By June 30, 2023...	Stacey Wilcox			1	0	
DAS-001354-Adult Chape...	Speaking Engagements: By June 30, 2023...		Adult Chaperon	369852	1	30	
DAS-001354-Stacey Wilcox	Speaking Engagements: By June 30, 2023...	Stacey Wilcox			1	45	
DAS-001352-Stacey Wilcox	By August 31, 2022, Aiken Center will prov...	Stacey Wilcox			1	15	
DAS-001351-Stacey Wilcox	By August 31, 2022, Aiken Center will prov...	Stacey Wilcox			2	45	

Demographics

The Demographics entity is used to capture the Age, Race, Gender, and Ethnicity of citizens who attend the Educational events or activities facilitated by the portal user. Since an Educational event or activity can be comprised of multiple sessions, this entity supports the portal user entering the demographics for each session.

Submission ID (Portal Sub...)	Session Date	Group	Headcount
DAS-001357	6/13/2022 9:44 AM	Group A	20
DAS-001357	6/13/2022 9:44 AM	Group B	18
DAS-001353	6/9/2022 10:02 AM	Group A	10
DAS-001347	6/8/2022 2:50 PM	Group B	25
DAS-001347	6/8/2022 2:49 PM	Group A	18
DAS-001289	6/8/2022 10:51 AM	Group 1	100
DAS-001289	6/8/2022 9:53 AM	Blue Team	200
DAS-001325	6/6/2022 10:30 AM	Group B	9
DAS-001325	6/6/2022 9:00 AM	Group A	10
DAS-001312	6/2/2022 2:00 PM	Group B	9
DAS-001312	6/2/2022 1:00 PM	Group A	10
DAS-001289	6/1/2022 9:25 AM	Red Team	200

Counties

The Counties entity contains a list of all 46 counties in South Carolina along with each county’s jurisdiction and the designated AET Coordinator. This list is used to assign counties to portal users indicate the county in which the event or activity occurred.

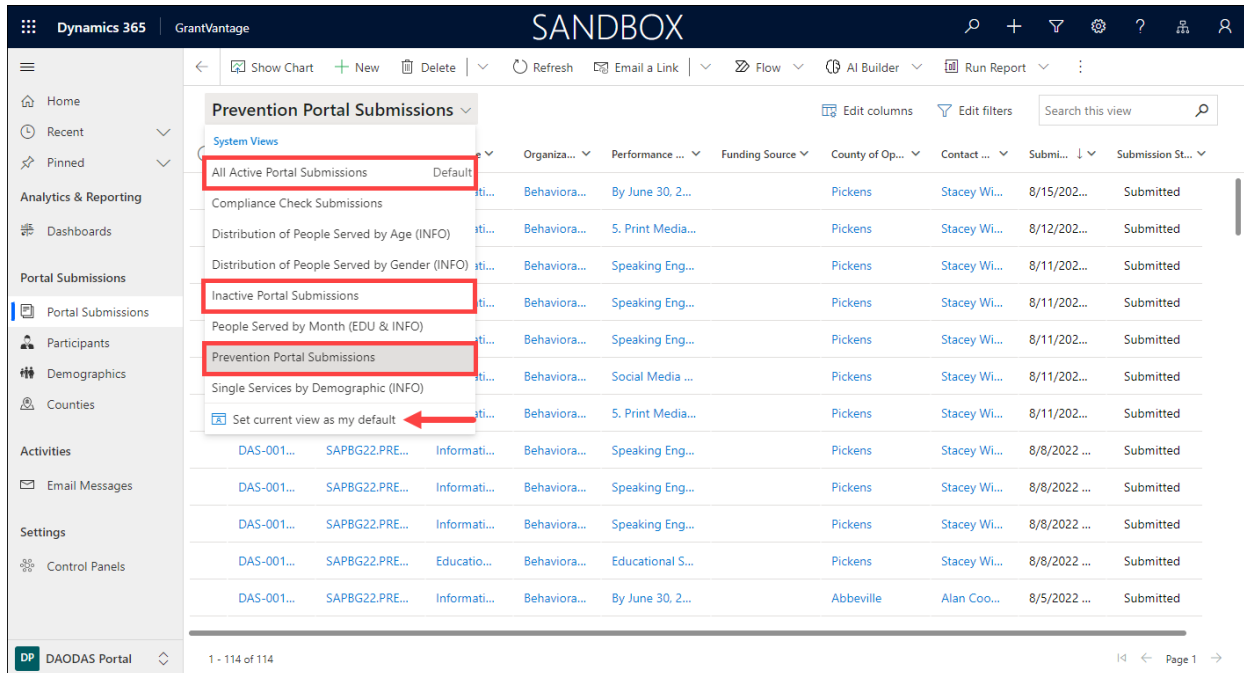
The screenshot shows the Dynamics 365 interface for the 'Active Counties' entity. The table displays the following data:

County	Judicial Circuit	AET Coordinator
Abbeville	8	Alan Coopersmith
Aiken	1	Pablo Picasso
Allendale	14	Leo da Vinci
Anderson	10	August Renoir
Bamberg	2	Edgar Degas
Barnwell	2	Edgar Degas
Beaufort	14	Leo da Vinci
Berkeley	9	Sandro Botticelli
Calhoun	1	Pablo Picasso
Charleston	9	Sandro Botticelli
Cherokee	7	Claude Monet

System Views

Once a record has been created, the record can be accessed via a view, which is displayed as a list or grid that has been defined to meet certain filter criteria.

System Views are available to all users with access to the entity. By default, Dynamics includes a view for ACTIVE records, INACTIVE records.



All Active Portal Submissions – displays a list of portal submission that have a Submission Status of Submitted or DRAFT. These records have a system status of Active.

Inactive Portal Submissions – displays a list of portal submissions that have been deactivated, such as forms that were submitted in error. To deactivate a submission, click the Deactivate button the command bar.

A submission can be reactivated by clicking the Activate button on the command bar.

Prevention Portal Submissions – displays a list of portal submissions where the county indicated on each submissions matches the county(ies) mapped to the authenticated user.

Refer to the [Dashboards \(Reporting\)](#) section for descriptions for additional views.

GrantVantage Integration

Performance Measures

The Performance Measure entity, located under the Settings change area of the GrantVantage application, contains a form and system view to track Performance Measures to display on the portal.

Portal Display Form

By selecting the Portal Display form, the authorized user is able to :

- set the option for **Display on Portal?**. This indicates if the Performance Measure should be displayed on the portal for users to select for their submissions.
- set the **Metric Increment Rule** to calculate the Actual amount

Using the screenshot below, the yellow highlighted fields are strictly used for configuring the Grant to Performance Measure set-up. These fields are locked to prevent inadvertent changes to the data integrity of the Grant structure.

The screenshot shows the Dynamics 365 GrantVantage interface. The sidebar on the left has 'Settings' highlighted in red. The main content area shows the configuration for a Performance Measure. The 'Performance Measure' dropdown is set to 'Portal Display'. The 'Measure Details' section shows the following configuration:

Measure Description	Social Media Campaign: By June 30, 2023, The Phoenix Center will implement social media campaigns to provide 10,000 residents of Greenville ...		
Type of Measure	Number	Manager	Michelle Nienhius
Display on Portal?	Yes		
Metric Increment Rule	Increment By Views		
Start Date	7/1/2022	End Date	6/30/2023
Reference ID	PR-ID-UN-SM		
Planned	10,000	Actual	2,500
Execution	Results		

Actual Amount Calculation

When a form is submitted via the portal, a workflow on the backend is triggered to validate the Metric Increment Rule set on the Performance Measure selected for the submission. The workflow increments the Actual based on the rule. The Metric Increment Rule options include:

- **Increment By Handout** – Adds the number of Handouts indicated on the submitted form to the Actual amount.
- **Increment by Views** – Adds the Count of Views indicated on the submitted form to the Actual amount.
- **Increment by One** – Adds the submission as a count of One to the Actual amount.
- **Increment By Total Served** – Adds the Total Number Served indicated on the submitted form to the Actual amount.

Using the example in the screenshot from a Social Media submission, the number of views increased by 2,500 out of the planned 10,000.

SANDBOX

Social Media Campaign: By June 30, 2023, The Phoenix Center will implement social media campaigns to provide 10,000 residents of Greenville County information of the dangers of underage alcohol use. - Saved

Performance Measure - Portal Display

Measure Details | Tags | Results | Attachments | Notes | Related

Measure Description * Social Media Campaign: By June 30, 2023, The Phoenix Center will implement social media campaigns to provide 10,000 residents of Greenville Cou...

Type of Measure * Number | Manager * Michelle Nienhius

Display on Portal? Yes

Metric Increment Rule **Increment By Views**

Start Date * 7/1/2022 | End Date * 6/30/2023

Reference ID PR-ID-UN-SM

Planned * 10,000 | Actual 2,500

Execution * Results

Performance Measure Portal Display System View

The system view Performance Measure Portal Display displays a list of Performance Measures that have been indicated as eligible to display on the portal. The view includes additional information including Grant, Objective, Type of Measure, Planned v Actuals, as well as the Metric Increment Rule.

Changing Display on Portal? To NO removes the Performance Measure from the system view and from the portal.

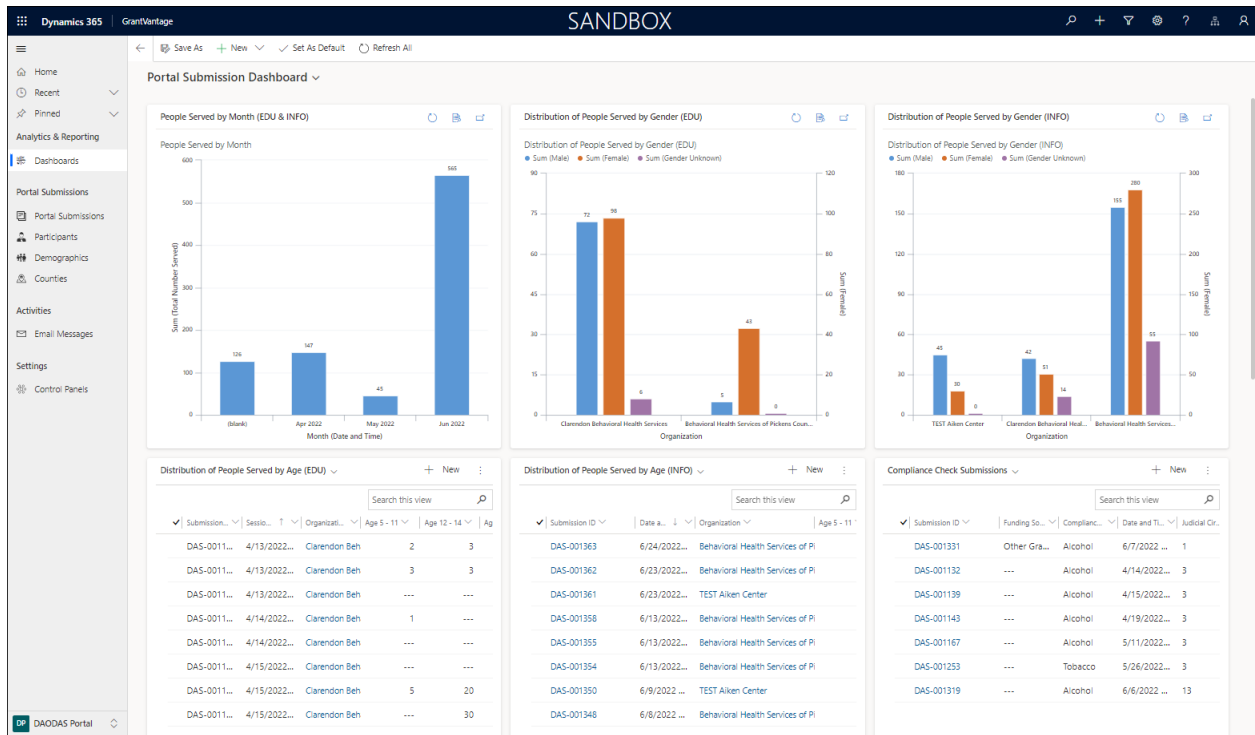
SANDBOX

Performance Measure Portal Display

Measure Description	Grant (Objective)	Objective	Type of Measure	Measure Status	Planned	Actual	Display on Portal?	Metric Increment Rule
By June 30, 2023, Behavioral Health S...	SAPBG22.PREV.Primary.PIC.202207...	Community-Based Process-M...	Number	Not Started	200	110	Yes	Increment By Total...
By June 30, 2023, Behavioral Health S...	SAPBG22.PREV.Primary.PIC.202207...	Information Dissemination- Pri...	Number	Not Started	30	1	Yes	Increment By One
By June 30, 2023, Behavioral Health S...	SAPBG22.PREV.Primary.PIC.202207...	Information Dissemination- Pri...	Number	Not Started	1,500	Yes	Yes	Increment By Views
5. Print Media Campaigns: By June 30...	SAPBG22.PREV.Primary.PIC.202207...	Information Dissemination- Pri...	Number	Not Started	1,000	100	Yes	Increment By Views
Alcohol and Drug-Free Social and Rec...	SAPBG22.PREV.Primary.PIC.202207...	Alternatives-Alcohol and Drug...	Number	Not Started	4	1	Yes	Increment By One
Brochures, Factsheets, Newsletters an...	SAPBG22.PREV.Primary.PIC.202207...	Information Dissemination- Br...	Number	Not Started	500	3	Yes	Increment By Han...
Brochures, Factsheets, Newsletters an...	SAPBG22.PREV.Primary.PIC.202207...	Information Dissemination- Br...	Number	Not Started	1,500	Yes	Yes	Increment By Han...
By June 30, 2023, Behavioral Health S...	SAPBG22.PREV.Primary.PIC.202207...	Community-Based Process-Yo...	Number	Not Started	20	Yes	Yes	Increment By One
By June 30, 2023, Behavioral Health S...	SAPBG22.PREV.Primary.PIC.202207...	Environmental- Tobacco Com...	Number	Not Started	30	2	Yes	Increment By One
By June 30, 2023, Behavioral Health S...	SAPBG22.PREV.Primary.PIC.202207...	Community-Based Process-Sy...	Number	In Progress	5	2	Yes	Increment By One
By June 30, 2023, Behavioral Health S...	SAPBG22.PREV.Primary.PIC.202207...	Information Dissemination-Sp...	Number	In Progress	8	1	Yes	Increment By One
By June 30, 2023, Behavioral Health S...	SAPBG22.PREV.Primary.PIC.202207...	Information Dissemination- So...	Number	Not Started	20	Yes	Yes	Increment By One
By June 30, 2023, Behavioral Health S...	SAPBG22.PREV.Primary.PIC.202207...	Information Dissemination- So...	Number	Not Started	1,500	501	Yes	Increment By Views
Controlled Party Dispersals: By June 3...	SAPBG22.PREV.Primary.PIC.202207...	Environmental-Controlled Part...	Number	Not Started	100	17	Yes	Increment By Total...

Dashboards (Reporting)

The Dashboard feature surfaces information to give users a visual of the activity taking place within portal submissions and to act on areas that need immediate attention.



The Portal Submission Dashboard is comprised of multiple “cards” or views. Each card displays information for portal submissions where the Submission Status = Submitted. Draft submissions are not included.

- **People Served by month (EDU & INFO)** – chart indicating the Total Number Served by Month for the Educational and Information Dissemination strategies
- **Distribution of People Served by Gender (EDU)** – chart indicating the Total Number Served by Gender for the Educational strategy
- **Distribution of People Served by Gender (INFO)** – chart indicating the Total Number Served by Gender for the Information Dissemination strategy
- **Distribution of People Served by Age (EDU)** – list of submissions with a breakdown of the Total Number Served by Age for the Educational strategy
- **Distribution of People Served by Age (INFO)** – list of submissions with a breakdown of the Total Number Served by Age for the Information Dissemination strategy
- **Compliance Submissions** – list of portal submissions for Compliance Checks
- **Single Services by Demographic (EDU)** – List of demographics by Organization, submitted for the Educational strategy

- **Single Services by Demographic (INFO)** – List of demographics by Organization, submitted for the Information Dissemination strategy
- **Single Services by Program/Activity (EDU & INFO)** – List of Staff Member and Volunteer time, including direct and indirect, by Organization, submitted via Educational and Information Dissemination strategies
- **Staff Direct, Indirect and Administrative Hours** - List of Staff Members, including direct and indirect, by Organization, across all strategies
- **Staff Listing** – Listing of Staff Members by Organization with their username, login email, job title, and last successful login date.

Administrative

Email Messages

Portal invitations, self-registration requests, and portal password resets are tracked in the Email Messages entity.

The screenshot shows the Dynamics 365 interface for the 'All Emails' view. The table lists various email messages with columns for Subject, From, To, Regarding, Priority, Status Reason, and Modified On.

Subject	From	To	Regarding	Priority	Status Reason	Modified On
A new user has registered from the Port...	William McCutcheon	Stacey Wilcox		Normal	Pending Send	3/15/2022 11:41 AM
A new user has registered from the Port...	William McCutcheon	Stacey Wilcox	info1 info2	Normal	Pending Send	3/15/2022 12:16 PM
A new user has registered from the Port...	William McCutcheon	Stacey Wilcox	we we	Normal	Pending Send	3/15/2022 1:44 PM
A new user has registered from the Port...	DAODAS No-Reply	Stacey Wilcox	Claude Mo...	Normal	Sent	3/17/2022 3:56 PM
A new user has registered from the Port...	DAODAS No-Reply	Stacey Wilcox	Chris (porta...	Normal	Sent	3/25/2022 12:13 PM
A new user has registered from the Port...	DAODAS No-Reply	Stacey Wilcox	Alan Coope...	Normal	Sent	3/25/2022 3:10 PM
A new user has registered from the Port...	DAODAS No-Reply	Stacey Wilcox	Chris (porta...	Normal	Sent	4/13/2022 5:46 PM
DAODAS Portal Registration CRM:00500...	DAODAS No-Reply	Stacey Wilcox	Stacey Wilcox	Normal	Sent	3/17/2022 11:24 AM
DAODAS Portal Registration CRM:00500...	DAODAS No-Reply	Pablo Picasso	Pablo Picasso	Normal	Sent	4/15/2022 8:05 AM
DAODAS Portal Registration CRM:00500...	DAODAS No-Reply	Edgar Degas	Edgar Degas	Normal	Sent	5/2/2022 5:03 PM

Control Panels

The Control Panel is accessible to authorized users only (System Administrator). This entity houses the following information:

- Dynamics 365 URL
- DAODAS Portal URL
- Email account for sending portal invitations
- Name of the authorized user to receive self-registration emails from portal users

The screenshot shows the Dynamics 365 interface for the 'Main - Saved Control Panel' entity. It displays a 'General' tab with system variables and their values.

System Variable	Value
System URL	https://das-dev.crm9.dynamics.com
Portal URL	https://dasgms-dev.powerappsportals.us
Portal Invitation FROM Email	DAODAS No-Reply
Portal Self-Reg Authorization Email	Stacey Wilcox

General
Contains system variables that can be used in Workflows or Plugins

- **System URL** - Full URL of the GrantVantage App that can be included in emails
- **Portal URL** - Full URL of the DAODAS Portal
- **Portal Invitation FROM Email** - No Reply email queue to send portal invitations to Contacts
- **Portal Self-Reg Authorization Email** - User account to receive emails for portal access via self-registration

Appendix

Portal Submission Form - Mapping Table

Strategy	Form Name	Tab
Information Dissemination	Speaking Engagements	Service Details & Demographics
Information Dissemination	Health Fairs and Other Health Promotion	Service Details & Demographics
Information Dissemination	Social Media Postings	Social Media
Information Dissemination	Media Campaigns	Social Media
Information Dissemination	Radio and TV Public Service Announcements	Social Media
Information Dissemination	Town Hall Meetings	Service Details & Demographics
Information Dissemination	AET Casual Contacts	Service Details & Demographics
Information Dissemination	Brochures, Factsheets, Newsletters, Handouts	Service Details & Demographics
Information Dissemination	MADD Power of Parents	Service Details & Demographics
Information Dissemination	MADD Power of Youth	Service Details & Demographics
Information Dissemination	Clearinghouse/Information Resource Centers	Service Details & Demographics
Environmental	Compliance Checks	Environmental
Environmental	Merchant Education	Service Details & Demographics
Environmental	Synar Study	Service Details & Demographics
Environmental	Prescription Drug Deactivation Events	Service Details & Demographics
Environmental	Prescription Drug Drop Boxes	Service Details & Demographics
Environmental	Prescription Drug Lock Boxes (Storage)	Service Details & Demographics
Environmental	Prescription Drug Take Back Events	Service Details & Demographics
Environmental	Controlled Party Dispersals	Environmental
Environmental	Public Safety Checkpoints	Environmental
Environmental	Public Safety Saturation Patrols	Environmental
Environmental	Shoulder Tap Operations	Environmental
Environmental	Bar Checks/Fake Id Sweeps	Environmental
Environmental	Bar Checks/Retail Licenses	Environmental
Environmental	Miscellaneous Law Enforcement Monthly Reporting Form	Environmental
Environmental	Promoting The Establishment Or Review Of Alcohol, Tobacco And Drug Use Policies In Schools/Workplaces	Service Details & Demographics
Environmental	Public Policy Efforts	Service Details & Demographics
Community-Based Processes	Multi-Agency Coordination/Collaboration/Coalition Meetings	Service Details & Demographics
Community-Based Processes	Youth Boards/Coalitions Meetings	Service Details & Demographics
Community-Based Processes	Community and Volunteer Training/Technical Assistance	Service Details & Demographics

Strategy	Form Name	Tab
Community-Based Processes	Systematic Planning	Service Details & Demographics
Community-Based Processes	Needs Assessment	Service Details & Demographics
Community-Based Processes	Accessing Funding/Grant Writing	Service Details & Demographics
Community-Based Processes	Recognition Activities	Service Details & Demographics
Education	Education Services for Youth	Education
Education	Education Services for Adults	Education
Education	Parenting and Family Management	Education
Alternatives	Alcohol and Drug Free Social & Recreational Events	Service Details & Demographics
Alternatives	Team Building Activities/Ropes Courses	Service Details & Demographics
Problem ID & Referral	Tobacco Education Program	Service Details & Demographics
Problem ID & Referral	Tobacco Cessation Programs	Service Details & Demographics
Problem ID & Referral	Diversion Programs	Service Details & Demographics
Problem ID & Referral	Employee Assistance Programs	Service Details & Demographics
Problem ID & Referral	Student Assistance Programs	Service Details & Demographics

Versioning

Version	Description	Author	Date
V1.0	Initial Release	SWilcox	July 2022
V1.1	Phase 3 updates <ul style="list-style-type: none">• Updated tab screenshots of CRM Portal Submission form• Added Prevention Portal Submissions details under System Views• Added Performance Measure portal display tracking to GrantVantage Integration	SWilcox	August 2022